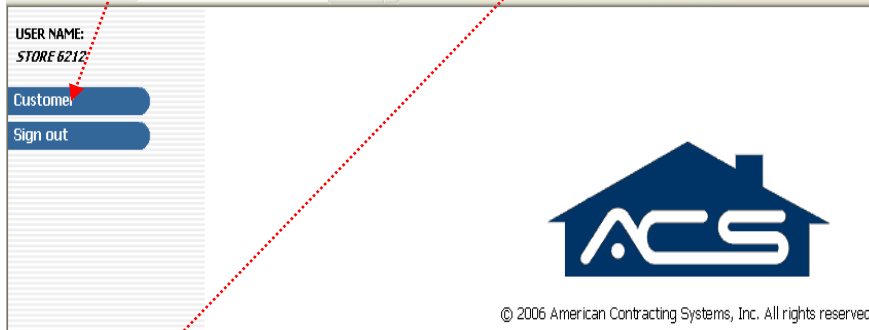


ACS System for Stores

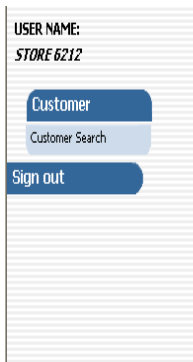
Site is <http://store.acsouth.com>

Login: hdxxxx Password: xxxx

Customer Search- To get into an order.
Click on "Customer" tab then "Customer Search"



Then the search box will come up on the screen as shown below



Search Jobs

Phone Number

Customer

PO Number

The options for searching are:

Customer's phone number (no spaces, dashes, etc....Example- 2025556785)

Customer's Last name (typing the first few letters then clicking submit will bring up all customers listed after that alphabetically)

PO Number (8 digit store PO)

Click "Submit".

Customer Information

The Home Depot-mkt 10	6212	Customer: SMITH, LOUISA	Id: 131918
The Home Depot-mkt 10	6212	Customer: SMITH, THOMAS	Id: 92150

When List of customers comes up, simply click on the name of the desired customer. This will take you into the customer's order.

- The top of the page shows the customers contact info and address
- The middle of the page shows the entire list of PO's for the customer and the status.
- Here you can check the schedule date, view the waiver or **measure plan**, see the status of the PO, and view the phone survey.
- To view the waiver click on the check mark in the waiver column. The waiver will appear in a new window.(computer must be able to view PDF documents)

Services Information

PO Type	Material	Service	PO Number	Date	Schd. Date	Waiver	C. Call	PO Status
+ Pad PO	PLAN PAD	F&I	6212467803	8/29/2006	9/7/2006	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paid
+ Labor PO	PLAN CPT	INST	6212467804	8/29/2006	9/7/2006	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paid
+ Labor PO	PLAN CPT	INST	6212469538	1/2/2007	1/15/2007	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paid
+ Pad PO	PLAN PAD	F&I	6212469539	1/2/2007	1/15/2007	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paid

ACS System for Stores

The bottom of the page will show the information on product received.

Material Information

PO Number	Due Date	Rcvd. Date	Qty SY	W	L	Carrier	Material	Roll	Sidemark	Rcvd. Number
6212467804	9/1/2006	9/1/2006	30.42	15	18.03	Brauns- BEAULIEU	RICH TRADITION/110 ALMOND, 15 FT WIDTH, REPEAT 1X1 LR R	30121121	SMITH	5186608
6212467804	9/5/2006	9/5/2006	37.67	12	28.03	Brauns- MOHAWK	SANDERSON/23 VINTAGE BEIGE ,12` -REPEAT 1X1 BR1 AND FAM	14862475	SMITH	9092265
6212469538	1/8/2007	1/8/2007	10.33	12	7.09	Brauns- SHAW	533HD TORRENT WARM SAND INSTALL 12X7`9=10.33 IN LW HALL	652220	SMITH	357952

- You also have the ability to view all open orders for your store, use the tab "REPORTS" then select "Summary"

USER NAME:
STORE 0920

Store: 0920


Customer **Summary 9/26/2011**

REPORTS

Summary

Sign out

WHEELER, JO PO Number 0920411153		
DEHAAN, VIRGINIA PO Number 0920410398		
BRUIN, MELODY PO Number 0920411253	9/20/2011 Customer will call back STORE	
BRUIN, MELODY PO Number 0920411224	9/20/2011 Customer will call back STORE	
WILLIAMS, BARBARA PO Number 0920411390	9/19/2011 Customer will call back STOCK-WAREHOUSE	
MANCUSO, ANN PO Number 0920411750		Schedule date: 9/28/2011
JOHNSON, LEE PO Number 0920411553		Schedule date: 9/29/2011
O BRIEN, JAMES PO Number 0920411567-S		Schedule date: 9/24/2011
TOZER, MICHAEL PO Number 0920411584		Schedule date: 9/29/2011
TOZER, MICHAEL PO Number 0920411584		Schedule date: 9/29/2011
MOONEY, DENNIS PO Number 0920411606		
WENGERTER, JOHN PO Number 0920411654		Schedule date: 9/26/2011
WENGERTER, JOHN PO Number 0920411654		Schedule date: 9/26/2011
WILLIAMS, NATALIE PO Number 0920411666		Schedule date: 10/8/2011
BREEN, ROBERT PO Number 0920411693		Schedule date: 9/28/2011



Monday
September 26, 2011