INSTRUCTIONS:
REVIEW THE STORE.ACSOUTH.COM WEB SITE WITH D23 ASSOCIATES. LOG NAMES BELOW. USE THE CHECKLIST TO BE SURE ALL STEPS ARE COVERED. ENCOURAGE THE USE OF THE STORE SITE FIRST SINCE IT IS THE SAME INFORMATION AS THE WORKROOM'S HAVE.

USE THIS CHECK LIST DURING YOUR VISIT		
√	PK TRAINING ON HOW TO USE THE STORE.ACSOUTH.COM PORTAL	
	1	STORE IN FAVORITES ON ALL D23 COMPUTERS - STORE.ACSOUTH.COM (CHANGE NAME TO ACS)
	2	REVIEW BENEFITS AND FEATURES OF STORE.ACSOUTH.COM WITH ALL ASSOCIATES IN D23
	3	HAVE ASSOCIATES SIGN OFF THAT THEY REVIEWED THE WEB SITE
	4	PRINT INSTRUCTIONS OFF THE SITE ON HOW TO USE STORE.ACSOUTH.COM

THD ASSOCIATES NAME AND STORE NUMBER